

PART 1 - PUBLIC

Decision Maker: Executive and Resources PDS Committee

Date: 25th August 2010

Decision Type: Non-Urgent Non-Executive Non-Key

Title: MATTERS ARISING FROM PREVIOUS MEETINGS

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Legal, Democratic and Customer Services

Ward: N/A

1. Reason for report

1.1 **Appendix 1** updates Members on matters arising from previous meetings which continue to be “live.” These relate to (i) the Data Working Group, (ii) Permitted Development at Biggin Hill Airport, (iii) Council-owned shops, (iv) the corporate Contracts Register, (v) the Forward Plan of Key Decisions, (vi) the HR Update, (vii) the Communications Review, (viii) scrutiny sessions with the Leader, Resources Portfolio Holder and Chief Executive and (ix) the New Technology Working Group.

2. **RECOMMENDATION(S)**

2.1 **The Committee is invited to consider progress on recommendations made at previous meetings.**

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	N/A

Corporate Policy

1. Policy Status: Existing policy. The Committee receives an update on matters arising from previous meetings at each meeting.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £504,640 (controllable budget)
 5. Source of funding: Existing budgets
-

Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89fte - of which about 10fte are dedicated to committee support.)
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours per meeting.
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/ Title</u>	<u>PDS Request</u>	<u>Update</u>	<u>Action By</u>	<u>Completion Date</u>
<u>2009/10</u>				
238. Response to the Data Working Party (24th March 2010)	Working Group to re-convene to monitor progress	The Working Group chairman, Councillor Julian Grainger, has suggested that a meeting be held at an appropriate point as the data Quality Strategy is updated.	Democratic Services Manager	Autumn 2010
<u>20010/11</u>				
28.1 Landlord's Consent for Development at Biggin Hill (9th June 2010)	Requested that officers report to Development Control Committee on the extent of permitted development rights at the airport, and the limits of its use.	A report is being prepared for the Development Control Committee on 31 st August or 14 th October.	Chief Planner	September/ October 2010
42/1 Pre-decision scrutiny of Exempt Resources Portfolio Holder Reports – (A) 14/18 Ranmore Path (9th June 2010)	Requested a report in September on the Council's shops.	A report will be prepared for the meeting on 22 nd September 2010	Head of Valuation and Estates	September 2010
48. Corporate Contracts Register (14th July 2010)	Requested that the Corporate Contracts Register be checked to remove inaccuracies	Departmental contacts have been reminded of the need to update their information.	Head of Corporate Procurement	August 2010
49. Forward Plan of Key Decisions (14th July 2010)	Requested that entries in the Forward Plan of Key Decisions be kept up to date and tie in with the Contracts Register.	Departmental contacts have been reminded of the need to update their information.	Democratic Services Manager	A report will be prepared for the meeting on 22 nd September 2010

<u>Minute Number/Title</u>	<u>PDS Request</u>	<u>Update</u>	<u>Action by</u>	<u>Completion Date</u>
54. HR Update (14 th July 2010)	Officers were requested to confirm the number of posts transferred when the Property Group transferred from Resources to Renewal & Recreation. Committee requested a further report in September.	A report is scheduled for the meeting on 22 nd September 2010.	Assistant Chief Executive (HR)/Head of HR Strategy	August 2010
55. Communications Review (14 th July 2010)	Report endorsed and referred to the Executive.	A report will be taken to a future Executive meeting.	Democratic Services Manager	August 2010
57. Work Programme (14 th July 2010)	Scrutiny sessions with the Leader, Resources Portfolio Holder and Chief Executive to be scheduled in the Committee's Work Programme.	Scrutiny sessions have been scheduled in the Committee's Work Programme	Democratic Services Manager	July 2010
57. Work Programme (14 th July 2010)	A New Technology Working Group to be set up.	Working Group Membership now comprises Councillors Nicholas Bennett, Judi Ellis, Will Harmer and Kate Lymer. A first meeting will be held in September.	Democratic Services Manager	July 2010